

# Louisiana Fifth Circuit Court of Appeal



Effective **12:00 P.M., March 17, 2020:**

- The Fifth Circuit Court of Appeal courthouse building is closed and shall reopen on April 6, 2020, unless conditions warrant an earlier or later reopening date.
- During the period of facility closure, the Fifth Circuit Court of Appeal shall proceed with all Court operations electronically.
- During the period of facility closure, the convenience fee associated with eFilings shall be waived. eFilings shall be processed as circumstances allow.
- During the period of facility closure, the Court shall accept emergency fax filings at (504) 576-0800 and shall process these filings as circumstances allow.
- During the period of facility closure, the Court shall not accept in-person filings.
- During the period of facility closure, filings by mail shall be processed as circumstances allow.
- In accordance with the Louisiana Governor's Proclamation No. JBE 2020-30, all deadlines in this Court shall be suspended until at least Monday, April 13, 2020. For purposes of computing the timeliness of filings, this period of suspension shall be considered a legal holiday; and therefore, pleadings otherwise due in this Court during this legal holiday shall be deemed timely if filed on or before April 13, 2020.
- Inquiries during the period of facility closure shall be directed to the Clerk of Court at (504) 376-1470 or [clerksoffice@fifthcircuit.org](mailto:clerksoffice@fifthcircuit.org).

**By Order Of**  
**Chief Judge Susan M. Chehardy**  
**March 17, 2020**